



## *Meeting Individual Needs*

Dear Parent/Carer

Child: .....

Class: .....

### **Pioneer Centre Residential Trip – Monday 29 April – Wednesday 1 May**

Here are a few reminders / details of final arrangements for our school residential next week.

- If your child is on school transport, please let your provider know if your child does not require transport to school on Monday morning / transport home on Wednesday. Please also return the attached form so we are aware of arrangements.
- We should be back at school in time for the usual 3.00pm transport home on Wednesday. If for any reason we are delayed, we will telephone you as soon as we can to advise.
- If your child needs medication for the trip, you must bring this into school on Monday morning and hand it to a member of staff. Please ensure all medication is in date and clearly labelled with your child's name, showing directions on how and when it is to be administered. **Please do not send any medication in your child's bag.** (If your child has been prescribed medication since you sent your previous medication form back, or if there are any changes, please let us know as you will need to complete a new form). If your child has medication for the trip, they must be collected from school on Wednesday, as it cannot be sent home on school transport.
- Please ensure that your child is provided with a sun hat and sun cream.
- All children need a packed lunch on Monday - please send one in from home if you have not already pre-ordered one from the school kitchen.
- In case of emergency and you need to contact us, please telephone school on 01952 387540 between 8.30am and 5.00pm who will be able to get a message to us. For emergencies only outside this time, please use mobile number 07702720320.
- As space is very limited, please pack your child's belongings in the smallest bag possible. Please ensure that all belongings are labelled.
- No expensive jewellery or electrical items, mobile phones or tablets etc. Your child may bring a small comforter if they have one.
- Your child may bring a max of £5.00 pocket money (in a named purse/envelope please).
- All outstanding balances must be paid by this Friday please.

We are looking forward to having lots of fun and creating some special memories!

Yours sincerely

Gill Knox  
Headteacher



## Transport Arrangements

**Child's Name:** .....

**Class** .....

### Monday 29<sup>th</sup> April

- My child will come to school on their usual transport (no medication needed for trip)
- I will be bringing my child to school

### Wednesday 1 May

- My child is to go on usual transport home (no medication needed for trip)
- My child will be collected from school at 3.00pm by:

**Name:** ..... **Relationship to Child:** .....

**Contact Tel No:** ..... (in case of any delay)